

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

Number: B98-104

Date: June 7, 1999

Expiration Date: 6/30/99

69:125:jo:2877

TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
JTPD STAFF

SUBJECT: SDA ADVISORY COMMITTEE AND JTPA CAPACITY BUILDING
WORK GROUP MEETING MINUTES

The minutes from the Service Delivery Area (SDA) Advisory Committee and Job Training Partnership Act (JTPA) Capacity Building Work Group Meeting held as a conference call in Sacramento on Monday, May 17, 1999, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact Jackie Owen at (916) 654-8006.

/S/ BILL BURKE
Assistant Deputy Director

Attachments

**SERVICE DELIVERY AREA (SDA) ADVISORY COMMITTEE
AND JOB TRAINING PARTNERSHIP ACT CAPACITY
BUILDING WORK GROUP CONFERENCE CALL**

Monday, May 17, 1999

Agenda

**12:00 p.m. Department of Labor, Region IX, Technical Bill Burke
 Assistance Training Funds**

12:40 p.m. Conference Call Concluded

SERVICE DELIVERY AREA (SDA) ADVISORY COMMITTEE AND JOB TRAINING PARTNERSHIP ACT (JTPA) CAPACITY BUILDING WORK GROUP CONFERENCE CALL MINUTES

Monday, May 17, 1999

Department of Labor (DOL), Region IX, Technical Assistance and Training (TAT) Funds—Bill Burke, Job Training Partnership Division, explained that the intent of the conference call was to discuss a joint state and local-level proposal to utilize approximately \$290,000 in DOL, Region IX, TAT funds. The DOL must obligate these funds by June 30, 1999. The following subject areas were discussed as possible joint proposals:

- Basic Welfare-to-Work reporting training;
- WtW State Approved Local Training (SALT) funds;
- WtW Technical Assistance Grants training for SDAs with performance issues;
- WtW training: videos, CDs, Internet;
- Workforce Investment Act (WIA/WtW training for trainers;
- Needs assessment survey;
- JTPA closeout, building capacity;
- Roll-out private sector training: one-stop training and School-to-Career training;
- Leadership conferences;
- Local Elected Official responsibilities, down-link training; and
- Roll-out one-stop training by SPR.

The California Workforce Association will share (by June 30) the results of their Transition and Needs Survey distributed to the SDAs for the purpose of determining local training needs. The CWA survey is based on the WIA checklist published by the DOL.

Andrew Munoz, Orange County SDA, proposed utilizing the CWA as a training facilitator.

Mike Curran, NOVA , suggested the use of regional forums for training in the areas of youth services, youth councils, customer satisfaction, continuous improvement, best practices, retention services, and marketing of board members.

Bob Lanter, CWA, suggested enhancing the CWA WtW training proposal by possibly augmenting SALT dollars or direct funding of conferences and forums.

A draft proposal will be sent to call participants for their review and comment.

The conference call concluded at 12:40 p.m.